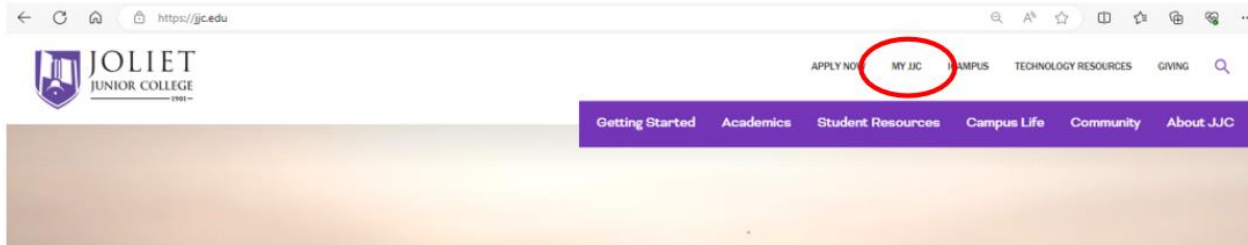
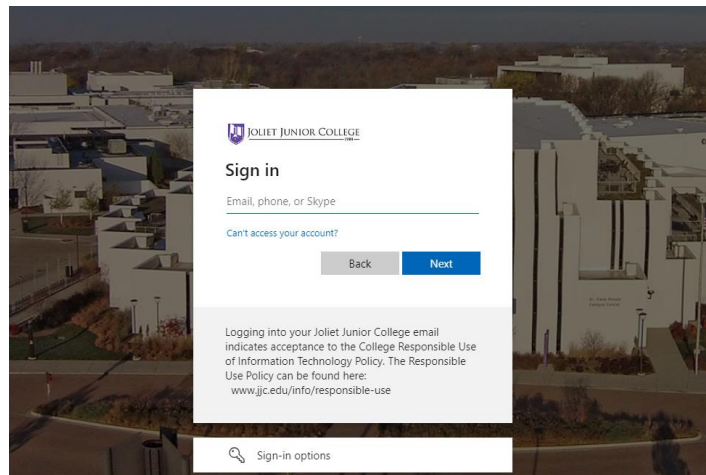


How to Access your JJC Dual Credit Bill

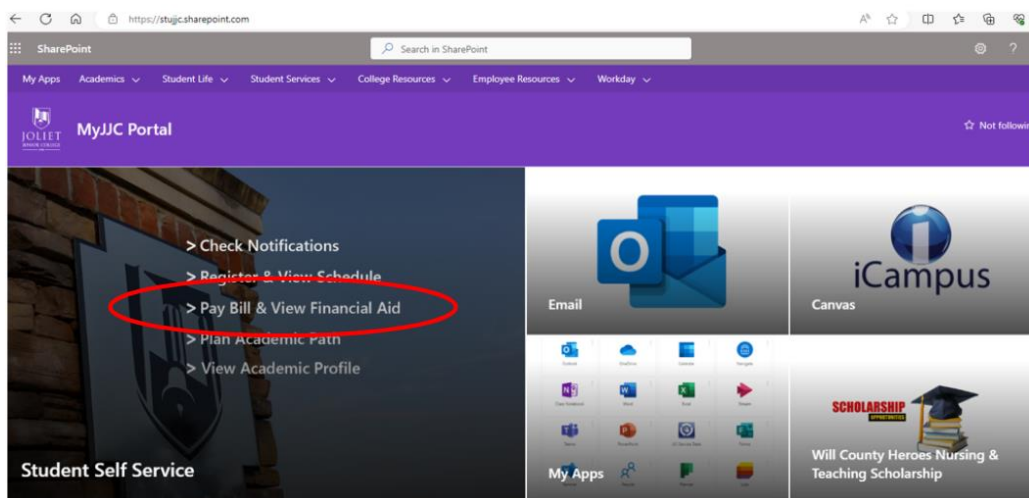
1. Go to jjc.edu and click on **MY JJC**.



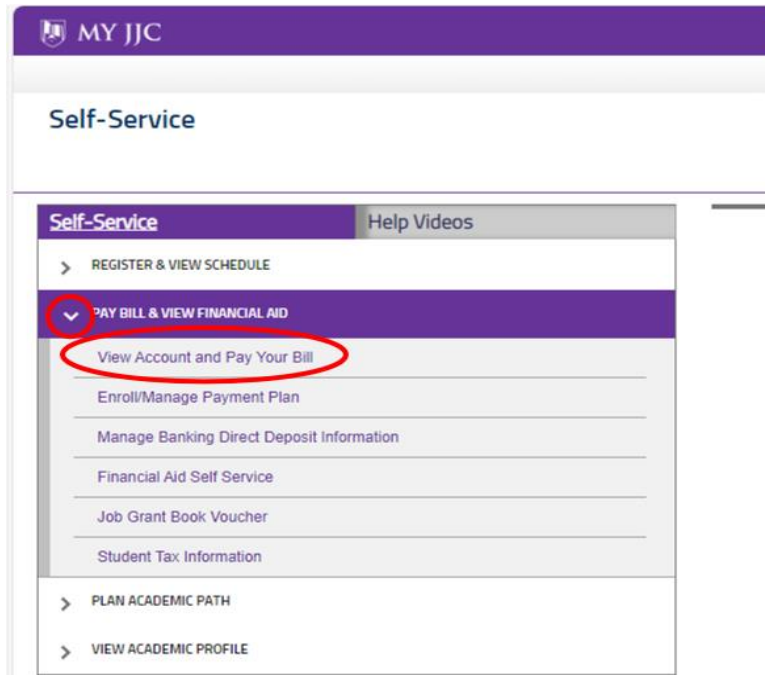
2. Sign in with your JJC email address and password. If you do not know this please see the **JJC Dual Credit Account Access Troubleshooting Guide** on page 3.



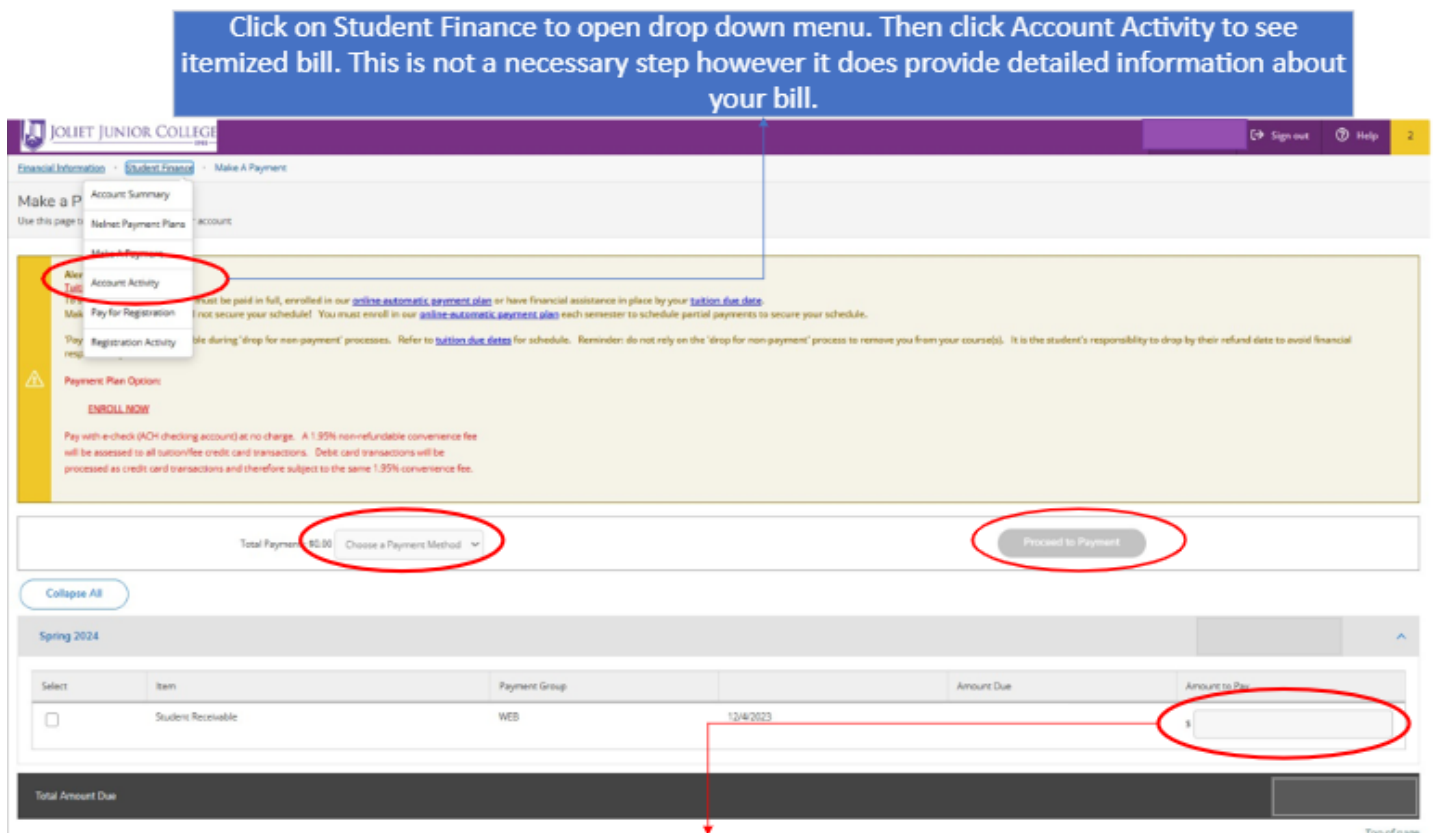
3. Once logged in, you will come to the page pictured below. Click on **Pay Bill & View Financial Aid**.



4. Next, click on **PAY BILL & VIEW FINANCIAL AID** to expand the drop-down menu. Then, Click on **View Account and Pay Your Bill**.



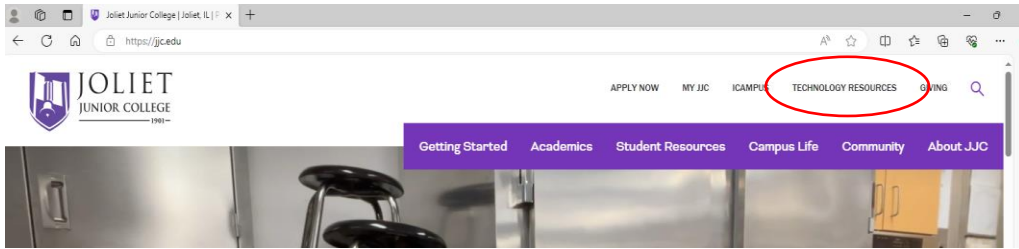
5. This will bring you to the following page. From this page, you can find details about your bill and make a payment.



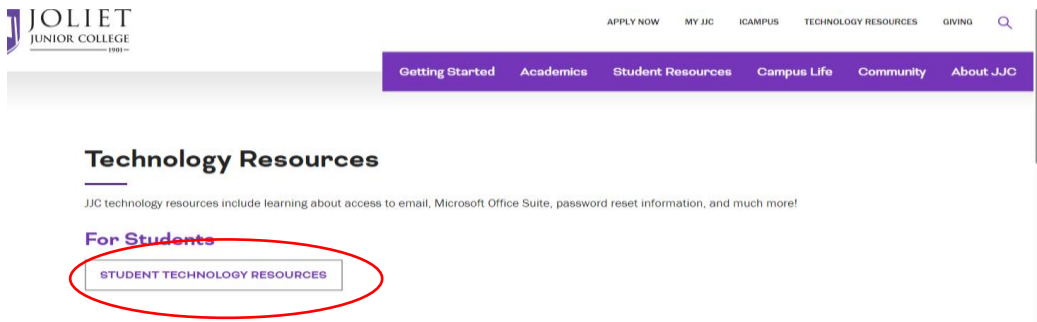
Enter the amount you wish to pay here, then Choose a Payment Method. Finally, select Proceed to Payment.

JJC Dual Credit Account Access Troubleshooting Guide

If you are trying to access your JJC account and are having difficulties, please go to jjc.edu and click on **TECHNOLOGY RESOURCES**.



The Technology Resources page has a plethora of information to help troubleshoot your issue. Click on **STUDENT TECHNOLOGY RESOURCES**.



Once on the STUDENT TECHNOLOGY RESOURCES page, you will find access to all of JJC's account troubleshooting tools as well as contact information for our 24/7 Tech Support Hotline. **Students must complete the New Account Setup, if they have not already done so.** Try the New account Setup instructions in red below first. If you still cannot access your account, please contact the 24/7 Tech Support Hotline.

A screenshot of the 'Student Technology Resources' page with several callout boxes and arrows pointing to specific links. A black box on the left contains the text: 'If you have attempted to set up your account and are still having trouble, please contact our 24/7 Tech Support Hotline for additional assistance.' An arrow points from this box to the 'Student 24/7 Tech Support Hotline: (224) 208-2545' link, which is circled in black. A red box on the left contains the text: 'If you have not set up your JJC account, click on New Account Setup and follow steps 1-5. THIS MUST BE DONE TO ACCESS YOUR ACCOUNT'. An arrow points from this box to the 'Refer to the New Account Setup page.' link, which is circled in red. A blue box at the bottom left contains the text: 'Need your JJC ID number or username? Click here and select the "look up" hyperlink.' An arrow points from this box to the 'Find Your Username or Student ID Number' link, which is circled in blue. The page also features a 'SELF-SERVICE PASSWORD RESET' button and a list of resources on the right side.

Once access to account is obtained you will now be able to access your MY JJC portal which is located on the jjc.edu website.